

# Minutes of the Lake Hopatcong Commission

## August 21, 2006

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A meeting of the Lake Hopatcong Commission was held on August 21, 2006 at the Mount Arlington Municipal Building, 419 Howard Boulevard, Mount Arlington, New Jersey. At 7:30 p.m., Chair Ondish called the meeting to order.

**Salute to the Flag:** Chair Ondish and all those in attendance joined in a salute to the flag.

**Moment of Silence:** Chair Ondish called for a moment of silence for our soldiers and their families.

### **Roll Call:**

Present: Elizabeth Gantert, Eric Grove, Richard Hodson, David Jarvis, Charles Richman, Nicholas DePalma (Roxbury Alternate), Robert Mitchko (Jefferson Alternate), Patricia Rector (DEP Alternate) and Arthur Ondish.

Absent: Colleen DeStefano, Ken Klipstein, Richard O'Connor and Richard Zoschak.

Alternates Present: Daniel McCarthy (Hopatcong)

With nine members present at Roll Call, Chair Ondish declared a quorum.

Also present: Dr. Fred Lubnow – Princeton Hydro

### **Communications**

The Chair stated tonight the Commission will be discussing several items which include the audit, funding and Commissioner Jackson's boat tour.

The Chair asked for any comments or questions regarding the Communications List. Hearing no comments, the Chairman moved to the Treasurer's Report.

### **Treasurer's Report/Payment of Bills**

Mr. Grove reviewed the Reconciliation Summary as of July 31, 2006. He reported an ending register balance of \$155,512.03 in the VNB account. Mr. Grove and the Chair stated Ms. Macalle-Holly's projected account balance of \$154,000 for the end of July was an accurate estimation.

Mr. Grove stated the Revised Bill List of \$35,401.66 was distributed for approval. He noted the date for the Revised Bill List should be changed from July 17, 2006 to August 21, 2006. The Chair asked for questions regarding the Revised Bill List. Chair Ondish stated that today the Commission received an appropriation check for \$400,000 from the DEP. Ms. Macalle-Holly stated that this check was delivered earlier today by Mr. Klipstein. It will be deposited and reflected in next month's Treasurer's Report. The Chair indicated this appropriation check is a great start for the FY07 Budget and the Commission Staff.

## LHC 8/21/06 Meeting Minutes

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Ms. Gantert made a motion to move the Revised Bill List. Mr. Mitchko second the motion.

### **ROLL CALL:**

Gantert	Yes	DePalma	Yes
Grove	Yes	Mitchko	Yes
Hodson	Yes	Rector	Yes
Jarvis	Yes	Ondish	Yes
Richman	Yes		

Motion carried 9-0-0.

### **Minutes of Meeting of July 17, 2006**

Ms. Macalle-Holly stated she had some corrections to the minutes. The corrections are as follows: on the first page under Guest Speaker, omit the last sentence. On page two, the last paragraph, omit the number in brackets. On page three the second paragraph, omit the second repeat of "as of July 1." On page five the last sentence of the second paragraph, should read, "He stated that these are trying times for the Commission because of the budget situation."

Mr. Hodson stated he had some corrections pertaining to page two. The eighth sentence of the seconded paragraph should read, "Mr. Hodson indicated that the State regulations do not allow for an increase in the amount of storm water run-off from the lots." In the fifth sentence of the sixth paragraph, change the expansion amount to "500,000 GPD." The beginning of the second sentence of the sixth paragraph should read, "Today, the Borough's capacity at the MSA has a capacity of 580,000 GPD." Mr. Hodson provided Ms. Macalle-Holly with his copy of his minutes with noted corrections.

The Chair indicated on page 12 in the third paragraph, to change the spelling of Sheriff Rochford's name. Chair Ondish requested that Ms. Macalle-Holly reprint the July minutes. The Chair asked for any questions regarding the July minutes. Mr. Hodson made a motion to approve the July minutes with his corrections and other changes discussed. Mr. Mitchko seconded the motion. There being no comment, the Chair requested a roll call vote.

### **ROLL CALL:**

Gantert	Yes	DePalma	Yes
Grove	Yes	Mitchko	Yes
Hodson	Yes	Rector	Yes
Jarvis	Abstain	Ondish	Yes
Richman	Yes		

Motion carried 8-1-0.

### **Public Comment**

Chair Ondish stated that the first public comment is to address items on the agenda. There being no public comment, the Chair closed the public comment period.

### **Chairman's Report**

## LHC 8/21/06 Meeting Minutes

---

Chair Ondish commented that the public official's tour of the lake was very favorable. After the tour, Senator Bucco informed the Chair that he and Commissioner Jackson will meet to discuss important issues concerning the lake when she returns from vacation. The Chair stated there were many issues discussed on the tour. One important item Commissioner Jackson discussed was the use of alternative funding instead of State funding for the lake. The Chair stated that Commissioner Jackson spoke about a 1% Open Space Tax or a user fee for boats that use the lake.

Chair Ondish suggested that the Supplemental Funding Committee must meet to put together funding options. The Chair stated the Senator and Commissioner Jackson will work on funding for the next few years, but after that, the Commission may have to find funding on its own. The Commission and the Funding Committee should work on funding strategies with the help of the two counties and four towns that border the lake. Chair Ondish stated it was a little discouraging because this is the same problem the Lake Hopatcong Regional Planning Board (LHRP) had because they had no solid funding. The Chair requested that Ms. Macalle-Holly write a thank you letter to Senator Bucco and Senator Littell for the tour luncheon. The Chair reiterated the tour was a positive step to have State representatives visit the lake. He briefly summarized the areas around the lake that were visited during the tour. The Chair stated he emphasized to Commissioner Jackson the focus of the Commission is to control the source of the weed growth. He explained the work the Commission is doing through the projects as a part of the 319 and EPA Grants. The Chair was concerned that Commissioner Jackson referenced taxing waterfront property owners. He stated the residents are paying for the sewers to protect the lake and are paying premium costs to live on the lake. The Chair conveyed his appreciation for the use of Mr. O'Connor's wonderful boat that accommodated the officials on the tour. The Chair requested that Ms. Macalle-Holly contact Mr. Klipstein to set up a Supplemental Funding Committee meeting.

The Chair was disappointed that Colonel Fuentes, Superintendent of the State Police was unable to attend the meeting. Chair Ondish stated he is working with Senator Bucco to set up another meeting with Colonel Fuentes. At that time, the Chair will address a number of lake safety issues. The Chair stated the State Police have already made changes to their schedules for longer coverage on the lake. Chair Ondish stated the mere presence of State Troopers on the lake is a deterrent. The Chair informed everyone that Sgt. Schmidt did his own undercover work with his personal boat and was horrified to witness the lack of responsibility of boaters around the lake. Chair Ondish commended the State Police for taking their own initiative and working overtime to enforce lake safety.

Regarding the Supplemental Funding Committee, Ms. Macalle-Holly stated that Mr. Klipstein asked to revive the Facility survey and send it to the marinas and businesses around the lake. The information obtained from the surveys will be given to the Funding Committee for consideration. The Chair thanked Michael Calderio and Ms. Macalle-Holly for giving him a thorough boat tour of the lake during the previous week in preparation for the DEP Commissioners visit. Chair Ondish asked for any questions or comments regarding the Chairman's Report.

Mr. DePalma referred to Commissioner Jackson's statement from the Star Ledger, August 15, 2006 article stating, "She would like to see the Commission have the ability to influence the water quality of the lake." He inquired whether the Commissioner indicated that the Commission could be granted more authority than the Commission was initially given. The Chair responded that it would be great to have a stronger Commission but the Commissioner did not broach the subject. Chair Ondish stated that the Commission has the proven ability to focus on more than

## **LHC 8/21/06 Meeting Minutes**

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weed harvesting and would put annual funding to good use. The Chair thanked Sgt. Schmidt for coordinating the State Police boats for the lake tour.

### **Old Business**

#### **Field Staff Report**

In absence of a member of the Field Staff, Ms. Macalle-Holly stated the staff continues to harvest. This week one team is working north of the Brady Bridge and finishing up in Henderson Cove. Within a few weeks, the staff will be moving towards the far end of Woodport for a second cutting. The south team is finishing up in Van Every Cove and Great Cove. The equipment will be moved to the State Park for a second cutting south of Bertrand Island down to the Landing Channel. The Field Staff will be focusing on a second harvesting in the areas where the initial weed attack appeared early in the season and where the weeds grew back heavily. The crew will continue to harvest in September depending on the water levels and amount of weed growth. Mr. Jarvis inquired whether the Commission website, [www.lakehopatcong.org](http://www.lakehopatcong.org), is updated with the weed harvesting schedule. Mr. Jarvis and the Chair stated they had received a lot feedback that the website is quite informative. Ms. Rector and Ms. Macalle-Holly verified that the contents of the website include the harvesting schedule. Ms. Macalle-Holly reiterated the harvesting crews adhere to the schedule but it is subject to change depending on the weather, maintenance, or mechanical breakdowns. She stated most calls for this year are for the floaters around docks which are primarily tape grass.

#### **Lake Hopatcong Water Level**

Ms. Macalle-Holly stated the water level a month ago was 9.10 feet and as of this afternoon it is 8.59 feet. She stated the water level today is relative to last year's level of 8.5 feet and there has been two inches of rainfall in the last 30 days. The Chair inquired whether Mr. Klipstein gave Ms. Macalle-Holly any information about controlling the water level from the dam. She replied it was an ongoing issue and is being worked on. Mr. Hodson stated he provided Mr. Klipstein with a copy of the 1990 drawdown report with his comments. Mr. Hodson stated Mr. Klipstein is trying to get answers from the AG's office.

#### **Princeton Hydro Report**

Dr. Lubnow stated that Ms. Macalle-Holly and Mr. Calderio accompanied him on the water quality monitoring in July at the standard stations and the three locations near the 319 sites. Dr. Lubnow stated some areas such as Crescent Cove are definitely in need of help due to the consistently high levels of phosphorus. PH has proposed installation of three BMP structures for the southern end of Crescent Cove.

Dr. Lubnow explained that PH's monitoring team collected plant samples to find out how much phosphorus is accumulating in the plant material and how much phosphorus is being removed by the weed harvesting. Dr. Lubnow stated that half way into the growing season the data indicates that approximately 2.5% of the total annual phosphorus load is being removed by the harvesting. He estimates that after harvesting is completed for the entire season the total annual removal rate will be 5%. Ms. Macalle-Holly stated to the Commissioners this was one of the projects that the Project Planning Committee had recommended to the Budget Committee for inclusion in the FY07 Budget.

## LHC 8/21/06 Meeting Minutes

---

Dr. Lubnow stated out of all the data, the highest concentration of phosphorus and plant material was in Ingram Cove. In mid July after Ingram Cove was already harvested, it was again inundated with floaters, filamentous mat algae and submerged vegetation. He stated that Ingram Cove was originally identified for one of the larger BMP structures but an alternative site was selected due to permit issues. Dr. Lubnow stated Ingram Cove is a difficult site for construction because of the various utilities in the road. PH met with DEP and the municipal engineer who decided not to install the BMP at Ingram Cove. Instead, PH is working on smaller retrofitting structures to reduce the phosphorus running down to Ingram Cove. Dr. Lubnow reassured the Commission that Ingram Cove is a high priority site with a lot of phosphorus which fuels large amounts of algae and weed growth. The Chair stated Commissioner Jackson was impressed with the Commission utilizing the 319 funds for new technology, such as iron oxide sleeves, to help maintain the lake.

In regards to the 319 Grant, Dr. Lubnow stated PH's staff engineers are working on the design phase of the storm water basins and will send an updated memo to the Commissioners and municipal engineers. His goal is to have the designs of the basins for the next meeting. Dr. Lubnow explained that the engineers will make a hydrological analysis of the existing drainage areas so they can size and specify the actual designs. The basins are prefabricated structures and the piping and the basin have to be sized relative to the drainage area to accommodate various sized storm events.

Dr. Lubnow stated PH staff members will be on the lake tomorrow collecting the August water quality samples. He also stated that tomorrow he will meet with the Commission operations staff and Ms. Rector for a training session on collecting storm water samples. The State requires documentation on the effectiveness of removing the pollutants at the storm water basins in order to receive grants. PH is conducting the training sessions so the operations staff will be collecting the water quality samples to submit to the State.

With regards to the EPA Targeted Watershed Grant, Dr. Lubnow stated that with Ms. Macalle-Holly's assistance, they were able to get answers for all EPA questions. Dr. Lubnow stated that this week he plans on completing the Quality Assurance Protection Plan (QAPP) for the grant.

He stated the final draft of the Lake Hopatcong Restoration Plan was approved by DEP and submitted to Rutgers Eco Complex. Dr. Lubnow explained these grants are currently used to implement projects discussed to reduce the pollutant loads that run into the lake and to address weed and algae growth. Ms. Macalle-Holly stated the bulk of the Restoration Plan is posted on the Commission website, [www.lakehopatcong.org](http://www.lakehopatcong.org). Ms. Rector stated that completing the Plan and getting departmental approval helps in future funding for implementation of the projects.

Mr. Hodson suggested it would be beneficial for the Commission to track the areas that should be dredged. Dr. Lubnow replied that after the State and Federal agencies focus on funding larger Watershed issues, then they may address dredging. Dr. Lubnow stated that the Commission staff could obtain data to measure the size and thickness of the deltas around the lake to obtain a permit for maintenance dredging.

Ms. Macalle-Holly asked Dr. Lubnow to report on the status of the EPA Wetlands Grant. Dr. Lubnow stated PH is focusing on identifying wetland locations throughout the four municipalities for vegetative projects. These projects will focus on stream bank stabilization, wetland enhancement and shoreline stabilization. Dr. Lubnow stated that a PH staff member will be visiting the lake on Thursday to identify wetland locations. Dr. Lubnow asked the Commission

## LHC 8/21/06 Meeting Minutes

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and the public to email him ideas for stabilization of stream banks, shoreline stabilization, erosion or areas of complaint. He will refer these ideas to PH staff members. He explained the contents of a plan for wetland projects and will try to complete the plan by September. Ms. Macalle-Holly stated the Commission has received basin site locations from the engineering departments of Hopatcong, Jefferson and Mt. Arlington. She stated one retention basin in Roxbury is currently being addressed with the EPA Targeted Watershed Grant. Ms. Rector asked whether PH is looking on public property for wetland sites and Dr. Lubnow replied yes.

### Sub-Committees

Mr. Richman reported on the Audit & Evaluation Committee. Mr. Richman stated that the Commission is subject to Executive Order 122 which requires the hiring of an outside auditor. Mr. Richman stated he conferred with his DCA staff on how to hire an auditor with the constraints on the Commission budget. He will put together a request for proposal regarding the hiring procedure for the next meeting. Ms. Gantert thanked Mr. Richman for his research and time regarding the audit.

Mr. Grove reported that the Budget/Personnel Committee will meet in September to look at the status of the budget. Mr. Grove stated the Commission is looking at an average of \$75,000 per month for the operation costs. He stated he is concerned that the appropriations check received will not provide enough funds to carry the Commission through the remainder of FY07. Mr. Grove reiterated the necessity to find other funding options. Chair Ondish stated Commissioner Jackson is aware that it would take time for the Commission to obtain alternative funding. He suggested that Mr. Grove hold a Budget Committee meeting after the Senator and Commissioner have their meeting.

Mr. Hodson referred to the document [The Lake Hopatcong Commission Model (LHCM)] developed by the Knee Deep Club Conservation Committee. He discussed that the Estimated Annual Funding, as shown in the model, has never been appropriated for the Commission. He stated according to Article 1 of the Draft By-Laws, the Commission is mandated to accomplish certain duties and responsibilities. The Commission needs to determine which of the duties it can address based on the current appropriation received this year. The Chair requested to send a copy of the LHCM and a brief outline of the current budget (indicating how far the budget can be stretched) to Senator Bucco. This way the Senator can discuss the outline with Commissioner Jackson so she has a better understanding of how the Commission budget was intended to be managed. Ms. Macalle-Holly stated she did not have a copy of the LHCM. Mr. Hodson provided her a copy of the LHCM.

Mr. Hodson reported on the By-Laws Committee. He asked the Commission to review Article 1 of the By-Laws by Friday, August 25<sup>th</sup>, Article 2 by Friday, September 1<sup>st</sup>, and email comments to him on the remainder of the document by Wednesday September 13<sup>th</sup>.

Mr. Hodson stated he was waiting to hear from the AG regarding whether the Commissioners are special state officers and how to resolve handling ethics statements. He stated he had copies of the Governor's ethics statements adopted earlier this year. Mr. Hodson also stated he asked Counsel to look at a couple other issues.

The Chair requested that the By-Laws be reviewed within Mr. Hodson's time frame so changes can be made and the By-Laws are put in place at the next meeting. Ms. Macalle-Holly noticed in

## LHC 8/21/06 Meeting Minutes

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the By-Laws a reference to a Vice-Chairman. Mr. Hodson responded the Vice-Chairman position should not be referenced in the By-Laws.

Ms. Macalle-Holly reported that the Project Planning Committee met today and began to discuss projects the committee will recommend to the Budget Committee for FY08 Budget. She stated one project discussed was a multi-year project to consider for the preparation of the 60" draw down that will occur in the fall of 2008 for the FY09 Budget. Ms. Macalle-Holly stated the Project Planning Committee will meet again in September to submit recommendations to the Budget Committee to be included for the FY08 Budget.

Ms. Gantert reported that the Sign Committee researched funding and locations for the electronic signs. Ms. Gantert also reported that the committee discussed the contents of signs and that the most important concern is funding for signs. Mr. Hodson stated most agencies declined funding for signs. He stated signs would benefit all areas of the lake. Ms. Gantert stated the committee looked into funding through FEMA and Homeland Security and these agencies are not receptive to funding signs. The Chair stated the signs are an important issue and the committee will contact Senator Bucco's office to pursue possible alternatives. Ms. Macalle-Holly inquired whether the State still had a Livable Community Grant program. Mr. Richman replied that it might have been a fit but the grant program no longer exists. The Chair asked if anyone had any funding information, ideas or would like to be on the committee to contact the Chair.

### **New Business**

Ms. Macalle-Holly stated she and the Chair spoke to Ms. DeStefano regarding renewing the proposed Pollution Insurance policy for the Commission. Ms. Macalle-Holly reported that the insurance bid that met the Commissions requirements for the \$1M policy has a premium of \$15,524. She stated that it is always recommended to accept the policy without the terrorism coverage. Ms. Macalle-Holly noted the funds to cover this premium have been included in the FY07 Budget. Ms. Gantert made a motion to accept the insurance package presented. Mr. Mitchko seconded the motion. The Chair requested a roll call vote.

### **ROLL CALL:**

Gantert	Yes	DePalma	Yes
Grove	Yes	Mitchko	Yes
Hodson	Yes	Rector	Yes
Jarvis	Abstain	Ondish	Yes
Richman	Yes		

Motion carried 8-1-0.

### **Public Comment**

Michael Brunson, resident of Hopatcong, stated a year ago he attended a meeting to discuss boating concerns and the lack of police. Mr. Brunson thanked the Chair for his support but, stated that in one year, he has not seen any changes taken place. He implored the Commission to go back to each town council to take action on the urgency for law enforcement on the lake. Mr. Brunson suggested utilizing the State Park Police instead of the State Police to patrol the park 24/7. He stated that he believes the NJ State Park Police patrol Round Valley in Spruce Run. He urged the Commission to start a campaign to police the lake as it should be. He also addressed

## LHC 8/21/06 Meeting Minutes

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his concern of the size of large boats on the lake as well as the use of heads on boats. He asked who is policing these issues.

John Kurzman, resident of Hopatcong, stated it is discouraging that the State does not include the Commission Budget as a line item. Mr. Kurzman inquired why the State does not allocate the revenue from the non-tidal water boat license back into a non-tidal water license fund. Mr. Kurzman addressed the concern of the lack of law enforcement on the lake. The Chair stated he has talked to Sheriff Rochford but has not spoken to the State Park Police yet. He also stated Senator Bucco is receptive to involving the State Park Police and is working on making changes specifically to the Legislation. The Chair reassured the public that even though it is a year later and changes are not evident, the issues are being addressed and changes take time.

Estelle Klein, Council for Hopatcong, asked if Mr. Brunson could serve on the Supplemental Funding Committee. Mr. Brunson replied he did not have a problem with helping out. The Chair stated anyone interested in helping on any of the Commission committees are welcomed. Ms. Klein conveyed the need to continue weed harvesting by providing a copy of a citizen's boat repair bill for \$1,956 due to weeds getting caught in the boat engine.

Richard Bunce, Council President of Hopatcong, stated a few extra State Police are needed for night time patrol on the lake during the Labor Day Holiday weekend. The Chair responded that a few weeks ago the State Police used a helicopter for patrolling the lake. He added that people called to complain about the noise from the helicopters. Mr. Bunce asked the Commission to submit a request to increase night patrol for the Labor Day Holiday. He suggested having both the State Police and the State Park Police patrol the lake. Mr. Bunce stated he and his wife would like to host Commissioner Jackson when the Commissioner visits the lake for a weekend with her family if the State Police were not available. Mr. Bunce stated he is optimistic that Commissioner Jackson will come up with other ways to help the lake instead of taxing waterfront properties. He encouraged the Commission and the Budget Committee to determine projected funds needed for the FY07 Budget including weed harvesting for spring of 2007.

Selma Reichert, resident of Hopatcong, stated that she lives near a large marina and two parks and can relate to the problems with the night boaters. Ms. Reichert suggested if the lake does not have a number of police patrolling, it would be very beneficial to focus on the problem areas on the lake. The Chair responded that he will pass Ms. Reichert's suggestion on to Senator Bucco so it would get to the appropriate place.

Richard Reichert, resident of Hopatcong, inquired whether a lobbyist could be retained. The Chair replied that the Commission can not be involved with lobbying. Mr. Reichert inquired how the Commission office space is used. The Chair responded that the rent for the Commission office space is \$2,000 per month and that is where the records are kept and daily business is conducted.

Estelle Klein, resident of Hopatcong, stated she understood that the Commission could use the State Park but not allowed in the building. The Chair responded that the conference room is small and uncomfortable for meetings with a number of people and there is no charge for the council chambers currently used. He added meeting at Roxbury, Hopatcong, and Jefferson council chambers draws more people to come to the meetings. Ms. Macalle-Holly stated she uses the State Park conference room for the Semi-annual TMDL meetings.

## LHC 8/21/06 Meeting Minutes

---

The Chair thanked Sgt. Schmidt for attending the meeting on his own time. Sgt. Todd Schmidt, stationed at Lake Hopatcong substation and Newark Bay Division of NJ State Police, attended the meeting to address residents' issues. Sgt. Schmidt reassured the Commission and the public that all of the State Police on the lake want to do as much as they can to help everyone. Sgt. Schmidt stated in response to the increased number of complaints this season, the State Police Captain implemented a program in which the State Police worked overtime at night. Sgt. Schmidt stated that the program has been very productive. Ms. Reichert asked Sgt. Schmidt whether the Park Police are designated to patrol the lake. Sgt. Schmidt replied that he did not work for the Park Police and that information would be found under the State Park laws. Mr. Brunson stated the Lieutenant James Hanberry, 908-231-2043, is the Lieutenant who covers the Lake Hopatcong area. Ms. Macalle-Holly stated that Park Police of different lakes in the State operate differently from park to park. Ms. Macalle-Holly gave an example that Swartzwood Lake Park Police operate a harvester on the lake.

Mr. McCarthy commented on a few issues, one pertaining to how the Commission office rental expense came about throughout the years. To eliminate an office rental expense, Mr. McCarthy readdressed the suggestion to set up a construction trailer in the parking lot of the State Park. Mr. McCarthy spoke about the immediate issue of the need to prevent quick fix budget solutions in conjunction with alleviating crisis situations like the overwhelming weed harvesting problems of this past spring. He stated that all community associations and protective associations should resurface now as one cohesive group.

Mr. Hodson discussed the efforts of Steve Guerriero and the young people working with him putting markers on the catch basins that feed into Lake Hopatcong and the Musconetcong River. He stated he believed the markers were provided by Mark Mauriello of the State Park. He responded that the markers stated, "No Dumping. Drains to Lake." According to Mr. Hodson, in a report that he received, markers were placed on 141 catch basins. Mr. Hodson and the Chair extended their thanks for this effort.

The Chair asked about the Scout's project for labeling the docks. Sgt. Schmidt stated that last Saturday, Scout Berretta painted identification numbers on all the docks in Byram Cove. The Chair asked Sgt. Schmidt to have Scout Berretta attend a meeting to report on his labeling progress. Ms. Macalle-Holly stated that a thank you letter was sent to the Scout for the proposed project and asked him to report back to the Commission. Mr. Bunce stated that the Hopatcong Council would like to contact the Scout when the project is completed to show the Council's appreciation for the job. The Chair stated information about the Scout and the dock labeling proposal can be found in the previous meeting minutes.\* The Chair suggested notifying a newspaper when Scout Berretta comes to a meeting so he can be recognized for his charitable work.

Chair Ondish asked if there were any further comments. Mr. DePalma made a motion to adjourn the meeting. Mr. Grove seconded the motion. All those in favor signify by saying "aye" and those opposed by saying "no". There being a unanimous "aye", the motion was carried and the meeting was adjourned at about 9:44 p.m.

Submitted by: Donna Macalle-Holly and Lori Dowhan

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\* Further information on the Scout project can be found in the December 2005 and January 2006 minutes.