Minutes of the Lake Hopatcong Commission
May 21, 2007

A meeting of the Lake Hopatcong Commission was held on May 21, 2007 at the Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey. At 7:40 p.m., Chair Ondish called the meeting to order and stated that the meeting was being held in accordance with "Open Public Meetings Act."

Salute to the Flag: Chair Ondish and all those in attendance joined in a salute to the flag.

Moment of Silence: Chair Ondish requested a moment of silence for all the troops and their families.

Roll Call:

Present:	Colleen DeStefano, Elizabeth Gantert, Eric Grove, David Jarvis, Kenneth Klipstein, Daniel McCarthy, Charles Richman, Richard Zoschak and Arthur Ondish
Absent:	Richard O'Connor
Alternates Present:	Nicholas DePalma (Roxbury), Frank Hughes (Morris County), Robert Mitchko (Jefferson), Patricia Rector (DEP), Joel Servoss (Hopatcong)

With nine members present at Roll Call, Chair Ondish declared a quorum.

Executive Session

The Chair requested a motion to move the Executive Session to after the second public comment. The motion was unanimous.

Communications

Chair Ondish asked for any comments or questions regarding the Communications. Mr. Zoschak stated he would be in attendance at the Eagle Scout ceremony on Wednesday representing Roxbury. Chair Ondish stated he would also be attendance and Ms. Macalle-Holly would make something up to present. The project was to put addresses on some docks in Bryam Cove.

Ms. Macalle-Holly stated that Timothy Mulvaney was representing the Deputy Attorney General's office. The Chair thanked from Mr. Mulvaney for attending the meeting.

Chair Ondish stated that Mr. Clark, former Field Staff Director, was given an Environmental Quality Award from the Environmental Protection Agency Region 2. Ms. Macalle-Holly and Mr. Clark's three daughters attended the April 26, 2007 ceremony to accept the award in Mr. Clark's honor. The Chair showed the award and photographs from the ceremony and the press release. Ms. Macalle-Holly stated Mr. Zoschak was kind enough to print photographs from the ceremony since the Commission printer was not working.

Chair Ondish inquired about the site plan review for Vanderbilt. Ms. Macalle-Holly stated that the application was received, but Mr. Risko was on vacation and the meeting is not until June 13.

Treasurer's Report/Payment of Bills

Mr. Grove stated the Reconciliation Summary for period ending April 30, 2007 in the Valley National Bank account had a register balance of $44,102.28. A Revised Bill List for $24,136.99 was distributed. Mr. Zoschak made a motion to approve the Report and Revised Bill List. Mr. Grove seconded the motion. [A copy of the Revised Bill List is available on file.]

ROLL CALL:

DeStefano	Yes	McCarthy	Yes
Gantert	Yes	Richman	Yes
Grove	Yes	Zoschak	Yes
Jarvis	Yes	Ondish	Yes
Klipstein	Yes		

Motion carried 9 to 0.

The Chair turned the meeting over to Mr. Klipstein for some good news. Mr. Klipstein stated the Memorandum of Agreement (MOA) was executed and he is delivering a check today for $328,808. Chair Ondish stated the copy of the MOA distributed was not a signed copy, but the MOA has been signed. The Chair stated the funds would keep the Commission going. Mr. Klipstein stated the reimbursement process would be done on a quarterly basis and the weed harvesting is eligible. He will discuss the details of the MOA later in the meeting. The Chair thanked Mr. Klipstein for the good news and for bringing the check.

Minutes of Meeting of April 16, 2007

Chair Ondish requested a motion to approve the minutes of April 16th. Ms. Gantert made the motion to move minutes and Mr. Grove seconded. The Chair asked for any changes to the minutes. Ms. DeStefano stated that she was not at the last meeting, but saw that Mayor Felter made an offer for an office at Camp Jefferson. She inquired about the amount and the Chair stated there was no amount discussed. The Chair stated he is trying to arrange a time to see the site with Mayor Felter. Ms. DeStefano stated it is a convenient location off of Route 15. She discussed other facilities at the Camp which may be available for Commission education and outreach activities as well as the facility being handicapped accessible. Chair Ondish stated that everyone agreed it was worthwhile to look into, but this should be a temporary arrangement. The Commission should get in touch with Jay Watson who agreed to look into facilities at the State Park for the Commission. Mr. McCarthy stated on page four, Councilman Bunce sentence should be changed from “people that are using their land” to “people that are loosing their land value.” The Chair requested a roll call vote to approve the minutes with the changes.

ROLL CALL:

DeStefano	Yes	McCarthy	Yes
Gantert	Yes	Richman	Abstained
Grove	Yes	Zoschak	Abstained
Jarvis	Yes	Ondish	Yes
Klipstein	Yes		

Motion carried 9-0-2 (two abstentions).

Public Comment

At this time, Chair Ondish opened the meeting for public comment to address items on the agenda only.

Mr. Brunson, Hopatcong resident, discussed his grave concerns about using Commission resources to accommodate Mount Olive’s request listed on the agenda. The Chair stated it was to be discussed because the Commission had an official letter. Mr. Brunson stated the minutes from March 19 had the incorrect location. Ms. Macalle-Holly stated she would double check it.

Mayor Hodson of Hopatcong stated he spoke with Helen Maurella about the cap at the dam and its impact on the high water mark. Ms. Macalle-Holly stated Superintendent Maurella advised her that the contractor that did the project indicated that no adjustment was made to the height of the spillway. It was a very thin coating that went on top. Mr. McCarthy stated it appeared to him that it was a very thin veneer skin coat that was applied everywhere. In response to the Chair’s inquiry, Mr. Klipstein indicated it should not be a problem to get reports on these types of projects that are going on around the lake.

Mr. Beebe discussed the water level height and the impact of the Nor’easter on the lake level. He discussed the capabilities of the spillway to control the lake level. He also discussed how the fountain at the State Park was running and estimated that about three million gallons was spilling out of the lake. Mr. Klipstein stated he is trying to get an answer about the lake level. He stated the dredging project at Brady Bridge never occurred, but there is still a sandbar there. He discussed the negligence of the State to repair the dams up stream which broke during the storm in 2000 and how Lake Hopatcong has suffered because of the silt deposited in the lake. He stated he spoke with a woman that wanted to dredge and she said the State wanted her to pay $7,000 to get permits to dredge. He discussed Lake Musconetcong water level and how if it was dredged, it could maintain the flow into the Musconetcong River to take the pressure off of Lake Hopatcong.

Frank Hughes, Morris County Alternate, stated the Chair should be given a round of applause for his hard work to get through to the Governor. The Chair stated he appreciated the thought, but he was just doing what he was there to do.

Bob Cipplonsky, NJ State Police Lieutenant, stated he commands the Newark Bay Barracks which is responsible for Lake Hopatcong Substation and Monmouth Beach. Chair Ondish stated that Todd Schmidt was no longer working on the Lake and he was a good liaison between the Commission and the State Police. The Chair stated he contacted Lt. Cipplonsky and he agreed to attend tonight's meeting.

Lt. Cipplonsky reported on the activities of the State Police on the lake. He indicated that beginning on the Memorial Day weekend the State Police will be working with the Morris County Sheriff's Department to supply police which will double the personnel on the lake. The County Sheriff's Department attended State Police training and boating safety school. The Sheriff's Department will patrol with the State Police on state vessels. He stated there are some issues still being worked. Chair Ondish thanked Sheriff Rochford of Morris County. The Chair described his past activities and meetings to address safety issues on the Lake. Lt. Cipplonsky stated there are four officers from Morris County Sheriff's Department trained so far and the County wants to train an additional four. Lt. Cipplonsky addressed inquiries relative to the program logistics, enforcement authority and boating complaints. Lt. Cipplonsky stated he is hoping other organization will be willing to help out once they see Morris County out on the lake. The Chair stated he would speak with Sheriff Rochford to try to arrange for press coverage about County's efforts. Lt. Cipplonsky stated the State Police needs assistance that is why they adopted the program and hopes it will be a successful program. Lt. Cipplonsky stated they are reaching out to police departments and if they are aware of an issue, anticipate a problem or to cover a fishing contest, he can change the lake patrols.

Mr. McCarthy asked about the enforcement report the State Police should provide to Commission as indicated in Commission legislation. Lt. Cipplonsky stated he spoke with the Chair about this issue earlier today and agreed to get the statistics to the Commission within the next couple weeks. Lt. Cipplonsky stated he would attend as many meetings as possible. Chair Ondish stated Tpr. Lang has attended some meetings.

Mr. Brunson inquired about training for the Park Police. Lt. Cipplonsky stated there has been conversation with the Park Police and they do have intention of being involved in the program. However, at this point, they did not attend the training, although they do intend to do so. Lt. Cipplonsky stated he hopes Sussex County will get involved in the program as well. Mr. Brunson discussed his concerns with the communications with the State Police relative to several issues including the high water level.

Mr. McCarthy inquired about the Sussex County Freeholders passing a resolution to enable Morris County Sheriff Officers to enforce laws in Sussex County. He also inquired if computer experts could design a system that when the USGS gage hits the high water mark, it sends a broadcast message out to interested parties. Lt. Cipplonsky stated he thinks the latter is a good ideal, but it is not necessary because the USGS webpage remains open on the computer at Newark Bay front desk. Lt. Cipplonsky stated he could not offer the services of the State Police because he would have to get the technology staff involved, but he has procedures in place to monitor the lake level. Mr. Bunce stated that at the next Hopatcong Council meeting, he would inquire about having the Hopatcong Police Department broadcast a text message about the high lake level.

Chair Ondish thanked Lt. Cipplonsky for his time and answering so many questions.

Chairman's Report

Chair Ondish stated he would defer his Chairman's report because it was getting late and he would rather hear from the public.

Old Business

Commission Funding

The Chair asked if there were any questions about the MOA. In response to inquiry if the fee structure was not put in place in time, the Chair responded that the Commission would have to be hat-in-hand again, but Mr. Klipstein will be monitor the situation very closely and the Commission will be reporting quarterly on the user fee.

Mr. Klipstein stated the Funding Committee would have to meet and Ms. Rector and Ms. Macalle-Holly have been doing some work on the issue. In response to an inquiry, Mr. Klipstein discussed the reimbursement process. He stated the $328,808 included reimbursement back to the beginning of FY07 which included weed harvesting and lake restoration work. Going forward the MOA has a quarterly reporting requirement for reporting the development of a user fee program and quarterly reimbursement for lake restoration work. Mr. Klipstein stated that $400K will be in the FY08 budget. Mr. Klipstein stated the MOA included a spreadsheet. Ms. Macalle-Holly stated the $328,808 already includes reimbursement for salary cost for the entire FY07. Ms. DeStefano inquired if any of the $328K was already encumbered. Ms. Macalle-Holly indicated it was not and as long as the Commission receives the $400K FY08 appropriation, the Commission should be fine with the quarterly reimbursement process.

In response to the Chair's inquiry, Mr. Klipstein stated he would have guidance to provide to the funding committee. He stated he would be meeting with Adam Zellner again and the legislation staff has been working on some draft material. He stated his priority was to get the MOA completed and now he will move forward with the legislation.

Chair Ondish stated that the agreement is a partnership with the DEP to make the user fee system work. He stated DEP will help the Commission with the administration and enforcement of the program. The Chair stated the best way is not to create something new, but to do it through an existing structure and that was the discussion he had with Adam Zellner. Mr. Klipstein stated the framework is a dedicated funding source that goes directly to the Commission and does not go through Treasury. Chair Ondish stated if it is collected through the State, it will be monitored to the exact amount and a check sent immediately back to the Commission. The Chair stated Mr. Zellner agreed to have accounting available to show what has come in and what is given to the Commission.

Mr. Klipstein stated his goal is to have at least one, hopefully two meetings with the Funding Committee, to be able to report out at the next Commission meeting.

Mr. McCarthy discussed the radical change the way the Commission will be funded indicating it will have great impact on those that use the lake and those around the lake. He stated that as the Commission goes through the process, the Commissioners should have a reasonable opportunity to speak with their Mayors and Councils and the people they represent. He stated he has indicated that individuals will have time to comment on the proposal.

Chair Ondish stated it is not something that has to be rushed. The Chair stated that Mr. Zellner was going to put together a document to give the Commission some ideals to get things started.

Chair Ondish stated that he would doubt one would find another lake that is collecting over $200 million in tax revenue or is so intensely used.

Ms. Macalle-Holly discussed the timing issue stating that not only does a fee structure have to be in place, but the Commission must have fees collected to continue operating next July. If you look at program development, getting legislation approved, putting a mechanism in place and collecting the fees by next spring, it is not that much time. Mr. Klipstein stated that when the budget was structured as part of the MOA, $71,700 was allocated to development of a fee-based program.

Princeton Hydro Report

Dr. Lubnow stated that Princeton Hydro provided the plans for the Jefferson 319 project to Ms. Macalle-Holly and DEP. He stated the DEP permit application was also provided to Ms. Macalle-Holly.

He stated there were delays with the 319 bid specification for the Hopatcong projects because of the budget issues. He stated that PH will work with Counsel Chudzik to ensure that the bid specifications are finalized to move forward with the three stormwater projects in Hopatcong.

Dr. Lubnow stated that there was a meeting with representatives from Hopatcong and Jefferson about the next round of 319 funding. At this point, there is not an official RFP, but the Commission should get a proposal together. He stated according to Hopatcong Engineer John Ruschke, Hopatcong has a project where they have already done most of the survey work for stormwater restoration projects. The Commission may be able to tie in some water quality projects into the existing information which will be a cost effective way of using existing topographic survey data to install additional water quality control devices on Alfred Way. Dr. Lubnow stated that at a meeting with Mr. Leach in Jefferson there was discussion about a potential project at Ashley Cove which has some stormwater drainage issues that can be addressed through non-point source restoration grants. He stated PH is putting the proposal together for the design and implementation for the Hopatcong project and just the design phase for the Jefferson project. This approach is being used because there is not a lot of information on the drainage for Ashley Cove. To develop a reasonable plan for Ashley Cove, quite a bit of survey and engineering work needs to be done, but for the Hopatcong project most of the information is already available. He stated that this is the approach PH will take with 319 grant to put together a proposal now so the Commission is ready.

In response to Mr. Zoschak's inquiry, Dr. Lubnow discussed the proposed EPA TWG project planned for Roxbury. The stream shoreline near the wetland basin project site is stabilized and the basin will take care of the stormwater as long as the basin is maintained. Mr. Zoschak stated the location he is referring to is near Old Travel Way which is west of the TWG site. Mr. Zoschak suggested that he would have Rick Blood from Roxbury contact Dr. Lubnow about the site. Ms. Macalle-Holly stated that the EPA TWG also includes a BMP installation on Mt. Arlington Blvd. and Singac. Mr. Zoschak stated the site is further west than Singac where some drainage work is being done on Succasunna Road. Dr. Lubnow stated that Jefferson and Hopatcong were the focus for the proposed grant sites because the majority of the loads are from those two municipalities. Roxbury and Mt. Arlington combined account for slightly less than ten percent of the phosphorous load.

Dr. Lubnow stated that the EPA TWG grant was awarded to the Commission in November 2005 and the grant agreement has been received. He stated that there was a kickoff meeting to review the scope of work and he owes some information to Ms. Macalle-Holly in order for her to setup a meeting with each of the four municipalities on their projects and their in-kind responsibilities for those projects. Ms. Macalle-Holly stated that the counties would need to attend a quarterly status meeting to keep up to date on the projects within their counties.

Dr. Lubnow stated PH first sampling event of Lake Hopatcong will be later this week. The monitoring occurs from May through September. He stated that in July, he will be joining Ms. Macalle-Holly and other field staff to be collecting monitoring data. PH will be providing monthly reports on the water quality.

Sub-Committee Reports

Chair Ondish asked if there were any sub-committee reports. Mr. McCarthy reported that he, Ms. Rector and Mr. Clancy of the Aquatic Habitat Committee met twice. Ms. Gantert was unable to attend due to health issues. He stated the next committee meeting was scheduled for Wednesday, May 30th at 7:00 p.m. He read the committee's tentative mission statement, "The purpose of the Aquatic Habitat Committee is to identify actual and potential threats to the fish, wildlife and native aquatic flora that inhabits the Lake Hopatcong watershed and to develop protective and educational outreach measures to ensure and maintain a healthy ecosystem." He stated issues discussed included the Largemouth Bass Virus (LMBV), the hemorrhagic virus and zebra mussels and educational outreach for these. He stated they are considering items such as treatment procedures and how to prevent bringing pathogens to the lake. He stated in addition to looking at those previously mentioned, the committee will be looking at the goose egg addling. Ms. Rector stated the DEP had previously funded demonstration projects through 319 grant funds for goose management strategies, but current 319 funds are not used for this. Mr. McCarthy stated that for those interested in goose egg addling, procedures should be available for individuals to follow and understand. He stated that consideration should be given to have this as a standing committee. He stated he assumes membership is still available for anyone that is interested. The Chair asked if any Commissioner or member of the public was interested in serving on the committee. With no volunteers, the Chair stated the committee would continue with four members.

The Chair stated the Funding Committee would be meeting soon. Ms. Macalle-Holly inquired if Mr. Fernandez from Bridge Marina was notified of his appointment to the Funding Committee. Chair Ondish stated that he spoke to Mr. Fernandez about the appointment and he felt it was important to have a marina owner on the committee.

New Business

Weed Harvesting Review

Chair Ondish stated he tabled this from the last meeting because Mr. Jarvis wanted discussion on it. Mr. Jarvis stated he spoke with Mr. Calderio and he was pleased to learn that 90% of what he was concerned about is already being addressed. There are a couple issues that are not presently being considered that will be. He stated that by next year, the Commission is at a point where it may be able to begin some pilot programs for some other methods of harvesting and controls. Mr. Jarvis distributed his presentation. He stated he was pleased to hear that channel cutting is being done. He stated since we have a limited staff and limited number of machines, hydro racking could be done on a homeowner basis and the homeowner pays for it. The Chair stated the Commission should always be looking at what we are doing to make sure it is done the best possible way. He thanked Mr. Jarvis for putting the document together, for speaking with Mr. Calderio and for taking an interest in making sure harvesting is done the best way possible. Mr. Jarvis stated the Commission needs to keep aware of how things change in the lake over the years. Chair Ondish stated that the document Mr. Jarvis put together is a PowerPoint presentation outlining his concerns and information on harvesting. [A copy of the 2007 harvesting presentation is available on file.]

Chair Ondish stated that the Commission is not on call to harvest or run to someone's house for a weekend party or for a open house. Unfortunately, it would be great if the Commission could be everyone's aquatic landscaper, but the Commission cannot because the harvesters move at a top speed of five mph and it is a big lake to cover at that speed. He stated the harvesting schedule is on the website to give the public a general ideal of where the harvesting will occur, but weather, equipment and staffing is a factor which can impact the schedule. Chair Ondish stated he wanted to make it clear to everyone that the Commission may get phone calls, but the Commission will not entertain running around trying to please everyone. Mr. Jarvis stated it may be possible to run a pilot program for bottom barriers to stop colonization of weeds that homeowners can consider.

<u>Mount Olive's Request to Borrow or Lease Harvesting Equipment</u>

Ms. Macalle-Holly stated the letter from Mount Olive was distributed. The Chair stated he directed Ms. Macalle-Holly to include this on the agenda because it was an official letter from Mount Olive. The Chair stated the harvesting equipment is used for the entire season on Lake Hopatcong and it is not that the Commission does not want to help others, but the Commission does not have the time, staff or the ability to go to other lakes for use there. The Chair asked for concurrence from the Commissioners. The Chair agreed with Ms. DeStefano's suggestion that we could not accommodate the request at this time. In response to an inquiry from Mr. Jarvis about the other harvester from the Regional Planning Board, Ms. Macalle-Holly stated it was transferred. Chair Ondish suggested that a contractor may be able to help Mount Olive. Ms. Macalle-Holly stated she advised the individual from Mount Olive that there were contractors available to provide harvesting services. The Chair directed Ms. Macalle Holly to prepare a response for Mount Olive.

<u>Resolution 07-06 Approval of Professional Services for Princeton Hydro LLC for the EPA Targeted Watershed Grant</u>

Chair Ondish introduced Resolution 07-06. Mr. Zoschak made the motion to approve Resolution 07-06 and Ms. DeStefano seconded. There being no discussion, the Chair requested a roll call.

ROLL CALL:

DeStefano	Yes	McCarthy	Yes
Gantert	Yes	Richman	Yes
Grove	Yes	Zoschak	Yes
Jarvis	Yes	Ondish	Yes
Klipstein	Yes		

Motion carried 9 to 0.

Ms. Macalle-Holly acknowledged the efforts and thanked Dr. Lubnow for all his work on the grant revisions to satisfy the many EPA requirements. Chair Ondish expressed his appreciation as well.

Accounting Policies and Procedures

Chair Ondish stated he spoke with Ms. Macalle-Holly about accounting policies which everyone realizes is very important. Now that a permanent source of funding will be established, the Commission should hire an accountant to develop formal policies and procedures which is not something that can be done by a committee or anyone within the Commission. The Chair stated the Commission should go out to bid and move forward with an audit. The Chair asked the Commissioners for their input, but to put out a bid the Commission would have to prepare a bid document and he was unsure of what the cost would be. Ms. DeStefano stated the Commission must hire an auditor as required by the Executive Order. She stated because of the Commission's shortage of funds, she suggested that the Commission hire an auditor and have the audit. When the Commission receives the management letter indicating what the Commission is doing wrong and then look at other accounting policies and procedures that are written by other agencies and have the Commission put the policies together for DAG review. She stated the Commission should not hire an auditor to write policies. Mr. Richman stated that makes sense. He stated he has been involved with some housing authorities that have accountants come in monthly as well as a separate auditor which seems to work. Mr. Richman stated that part of the discussion about the funding source has to include the controls that will be put in place. Ms. DeStefano offered to provide Ms. Macalle-Holly with a copy an RFP for an audit. Chair Ondish stated the Commission would move forward with issuing the RFP. The Chair asked if any Commissioner disagreed with this approach.

Personnel/Staffing Issues

Chair Ondish stated the personnel issue would be discussed in Executive Session. Chair Ondish indicated that according to the Commission By-Laws, it indicates the full Commission has to approve staff hiring. He stated that the Commission would need to give Ms. Macalle-Holly and Mr. Calderio the ability to hire the part-time staff. He stated there were individuals from last year that were interested in coming back. In response to the Chair's inquiry, Ms. Macalle-Holly indicated that Counsel Chudzik did not recommend that a formal resolution be prepared. In response to Mr. Zoschak inquiry, Ms. Macalle-Holly stated the Commission would need to hire two seasonal employees, one seasonal floater and possibly one additional seasonal to cover for the employee that is out on disability. Mr. Klipstein asked if under the By-Laws, the full commission has to approve hiring. Ms. Macalle-Holly stated the Director of Field Staff is authorized to hire employees. Ms. DeStefano inquired if Mr. Calderio was authorized to carryout the duties of the Field Director during his temporary appointment. Chair Ondish advised Ms. Macalle-Holly to check the record to see how long Mr. Calderio appointment was for. Ms. Macalle-Holly reiterated that the Commission authorized Mr. Calderio to carry out the duties of the Field Director. Mr. Klipstein stated that whatever process Mr. Calderio chooses to use and he may include Ms. Macalle-Holly in the interviewing and hiring process. Chair Ondish stated that that is the way it has worked.

There being no further new business, the Chair moved to public comment.

Public Comment

Chair Ondish opened the meeting for the second round of public comment and asked to limit the public to two minutes.

Mr. Bunce, Borough of Hopatcong, inquired about the harvesting schedule. Chair Ondish stated that the harvesting will begin within the next week and the website will be updated.

Mr. Beebe inquired if the height of the lake retarded the growth of the weeds. Dr. Lubnow stated PH would be on the lake this week and would provide a report to the Commission. Ms. Macalle-Holly stated she was speaking with Mr. DeFeo from Greenwood Lake and the amount of weeds on both lakes compared to last year at this time is night and day. Mr. Bunce stated he charted weeds at about 2-1/2 feet down last weekend, so they are coming.

Mr. Hughes, Morris County Alternate, inquired if any of the funding would be coming from the State. The Chair stated that once a fee program is in place, 100% of the funding would come from that. Mr. Klipstein stated the base budget would be from the fee program, but the Commission will still need to look at grants and include Commission operating costs within the grants which has not been done in the past. Chair Ondish stated that there is not that much grant money out there.

There being no further public comment, the Chair stated the Resolution to adjourn to Executive Session was to speak about personnel issues. Mr. Zoschak made the motion to adjourn to Executive Session and Mr. Grove seconded. There being a unanimous aye, the meeting adjourn to Executive Session.

At 10:10 p.m., the Chair acknowledged the motion to return to public session. The personnel issue was referred to the Personnel Committee. There being no further business, a motion to adjourn was unanimously approved.

Submitted by: Donna Macalle-Holly